



## Gulfam Nawaz (Gold Medalist)

December 29, 1985

### CONTACT INFORMATION

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### NATIONALITY

Pakistani

### RESEARCH INTERESTS

Intellectual and Developmental Disabilities-Intellectual Disability, Autism, ADHD, Down Syndrome; Learning Disabilities; Inclusive Education; Developmental Delays

### EDUCATION

Degree/Certificate	Marks/CGPA	Duration
<i>University of Education, Lahore</i> <b>PhD Special Education (Continued)</b> (2-Semester Coursework completed_Spring & Fall 2023)	<b>4.00/4.00</b> (91.17%)	<b>2023-2026</b>
<i>University of the Punjab, Lahore</i> <b>LLB</b> Specialization: Law	<b>1058/2100</b> (50.38%)	<b>2015-2018</b>
<i>University of the Punjab, Lahore</i> <b>MPhil Special Education</b> Thesis Title: <i>Differences between Parental Perceived and Literature Based Causes of Intellectual Disability</i> Supervisor: Dr. Hina Fazil Specialization: <i>Developmental Disabilities</i>	<b>3.34/4.00</b> (77%)	<b>2013-2015</b>
<i>University of the Punjab, Lahore</i> <b>MA Special Education (Gold Medalist)</b> Thesis Title: <i>Concept of Disability in Muslim, Sikh, and Hindu Religion</i> Supervisor: Dr. Hina Fazil Specialization: <i>Intellectual Disability</i>	<b>3.82/4.00</b> (85.18%)	<b>2007-2009</b>
<i>University of the Punjab, Lahore</i> <b>BA</b> Specialization: <i>Islamic Studies, Punjabi, and Persian</i>	<b>508/800</b> (63.5%)	<b>2005-2007</b>
<i>BISE, Lahore, Pakistan</i> <b>FSc (Pre-Engineering)</b> Specialization: <i>Chemistry, Mathematics, and Physics</i>	<b>711/1100</b> (64.64%)	<b>2003-2005</b>

BISE, Gujranwala, Pakistan

**Matriculation**

Specialization: *Biology, Chemistry, Mathematics, and Physics*

**682/850**

(80.23%)

**2001-2003**

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**AWARDS**

Dr. Muhammad Arif Gold Medal

**2011**

Sabiha Saleem Gold Medal

**2011**

University Gold Medal

**2011**

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**TEACHING EXPERIENCE**

*Department of Special Education, Division of Education (DoE), University of Education, Lahore*

**Lecturer in Special Education (BS-18)**

**2019 to Date**

Supervising B.Ed. MA Theses. Supervising Teaching Practice. Teaching B.Ed. (Hons) Special Education, MA Special Education, B. Ed. Secondary, B.Ed. (Hons), MA Education, and MA Leadership & Management classes.

*Govt. In-Service Training College for the Teachers of Disabled Children, Lahore*

**Lecturer (\*\*Mentally Challenged Children (MCC) Field) (BS-17) (Intellectual and Developmental Disabilities)**

**2015-2019**

I was selected against one post, throughout Punjab, through PPSC. My responsibility was to organize teacher trainings as well as train the teachers of special education field, especially intellectual and developmental disabilities, working throughout the Punjab Province.

*Govt. Special Education Centre for MCC, Gujranwala*

**Junior Special Education Teacher (Mentally Challenged Children Field) (BS-16)**

**July-August 2015**

Teaching mentally challenged children.

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**SUBJECTS TAUGHT AT UNIVERSITY SINCE MARCH 2019**

<b>Subjects</b>	<b>Program</b>
Research in Special Education	
Inclusive Education	
Behavior Management	
Introduction to IDD/MCC	
Educating IDD/MCC	
Teaching of English to Mentally Challenged Children (MCC)/IDDs	
Assessment Practices for IDD/MCC	
Assessment and Evaluation in Special Education	B. Ed. (Hons) Special Education
Differentiated Practices in Assessment	
Curriculum Adaptation for Special Needs	
Foundation of Guidance and Counseling	
Early Childhood Special Education	
Language and Communication Skills (Speech, Language & Communication Disorders)	
Physical Education for Special Needs	
Introduction to Sociology	
Teaching of Reading and Writing	
Foundations of Education	
Educating Mentally Challenged Children	
Teaching of English to Mentally Challenged Children	MA Special Education
Teaching of Mathematics to Mentally Challenged Children	

Human Resource Management  
Organizational Behavior in Education  
Psychology and Guidance in Education

MA Education (L & M)

Research Instrument Development and Analysis  
Education, Globalization and Change  
Education in Pakistan

MA Education

Classroom Management  
School, Community and Teacher  
Comparative Education  
Foundations of Education

B. ED. (Hons)

School Management  
Educational Psychology  
Foundations of Education

B. Ed. Secondary (1.5  
Years)

**OTHER SELECTIONS/Written TESTS QUALIFIED THROUGH PPSC/FPSC**

Post & Recruitment Agency	Written Test	Interview	Final Selection	Year
Inspector ASF (BS-16), Airports Security Force, Pakistan through FPSC	Qualified	Qualified	Yes	2015
Educator (Slow Learners) (BS-16), Punjab Special Education Department through PPSC	Qualified	Didn't appear in the interview as already joined the lecturership		2015

**OTHER EMPLOYMENT**

*Naeem Shah Academy, Model Town, Lahore*

**Teacher**

**April 2016-April 2019**

Teaching English, Pakistan Studies, Social Studies to Matriculation classes

*LABARD Vocational Training Center, Tajbagh Campus, Lahore*

**Vice Principal**

**2014-2015**

Leadership position for providing vocational training to persons with special needs

**WORK EXPERIENCE**

Responsibilities	From	To
<b>Division of Education (DoE), University of Education, Lahore</b>		
Disability Coordinator/Member UE Accessibility Committee	Dec 17, 2021	To Date
Incharge, Janitorial Staff, DoE	Nov 2021	Feb 2023
Coordinator, Student Counselling Centre (Male), DoE	August 2021	To Date
Coordinator Quality Enhancement Cell	April 2021	Sep 16, 2022
Member Timetable Committee, DoE	October 2020	To Date
Incharge Timetable, Department of Special Education	February 2020	Sep 2022
Member Admission Committee	Admissions Fall 2023	
Member Admission Committee	Admissions Fall 2022	
Member Admission Committee	Admissions Fall 2021	
Member Admission Committee	Admissions Fall 2020	
Member Admission Committee	Admissions Spring 2021	
Secretary Admission Committee	Admissions Fall 2020	
Secretary Admission Committee	Admissions Fall 2019	
Incharge, IT Office DoE	August 2019	To Date
Assessment Team Member of Affiliated College to assess the Self-Assessment Report (SAR) of Govt.	2019-2020	

Training College for the Teachers of Blind, Lahore, Pakistan	
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**Department of Special Education, DoE**

Responsible to Financial Management and organization of workshops on Sign Language, Braille Proficiency, and Intellectual and Developmental Disabilities as well as celebration of International Day of Persons with Disabilities and other seminars, webinars, etc.	2019	To Date
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**RESOURCE PERSON IN WORKSHOPS/SEMINARS**

Strategies to crack the PPSC test for Punjab Special Education Department Jobs	23.11.2023	23.11.2023
Strategies to prepare for HAT/GAT test	02.11.2023	02.11.2023
Orientation Session for 1st Semesters (Fall-2023) about Directorate of Student Counselling Centers, UE, Lahore.	31.08.2023	31.08.2023
'Challenges and Issues Faced by Special Education Teachers'; 6-week Promotion-Linked Training of JSETs of Punjab Special Education Department, Lahore.	17.08.2023	17.08.2023
6-week Short Course on 'Management of Children with Autism Spectrum Disorder'	15.06.2023	30.06.2023
'Preparing for PPSC Exams: Tips and Techniques' Seminar organized by Women Development Centre, University of Education, Lahore	19.04.2023	19.04.2023
Goal Setting and Planning to Achieve Your Goals	22.12.2022	22.12.2022
An Orientation to Competitive Exams (CSS/PMS)	08.12.2022	08.12.2022
An Orientation to One Paper MCQs GK Papers by FPSC/PPSC/BPSC/KPSC	24.11.2022	24.11.2022
Tips for Interview Preparation for Lecturer Education	29.09.2022	29.09.2022
2-Week Workshop on "Advanced Strategies for Dealing with Mentally Challenged Children"	15.08.2022	27.08.2022

**TRAININGS CONDUCTED BY ME DURING TENURE AS LECTURER (MCC FIELD) (BS-17)**

Title	No. of Participants	Duration
Techniques and Strategies for Educational Management of MCC in Larger Classrooms	23	17.12.2018 to 21.12.2018
Developmental of a Vocational Training Model for MCC as a Source of Transition and Independent Living	25	24.09.2018 to 28.09.2018
One day workshop on Punjab District Education Authorities (Delegation of Financial Powers) Rules, 2017	36	14.05.2018
One Day Workshop on Punjab District Education Authorities (Conduct of Business) Rules, 2017	36	26.04.2018
Management of Children with Developmental Delays and Other Associated Disorders	27	09.04.2018 to 13.04.2018
Training of Teachers Regarding Adaptive Skill Areas of MCC in Special Education Institutions	23	09.10.2017 to 14.10.2017
Administrative and Financial Management for Clerical Staff	29	09.01.2017 to 13.01.2017
One Day workshop on Orientation of School Owners/Heads of PEF Schools on Inclusive Education under Voucher Scheme at PEF Schools	62	05.12.2016
Advance Management of Children with Intellectual Disabilities	25	15.08.2016 to 19.08.2016

Management of Children having Learning Disabilities	26	07.12.2015 to 11.12.2015
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### COMPUTER SKILLS

Efficient experience of MS Word, MS Excel, MS PowerPoint, SPSS, and extensive use of internet and educational softwares in teaching

### LANGUAGES

Punjabi	Native Language
Urdu	Excellent Level of Fluency
English	Good Level of Fluency

### TRAININGS ATTENDED FOR PROFESSIONAL DEVELOPMENT

Trainings	From	To
<b>Taylor &amp; Francis Reviewer Training Network</b>		
Excellence in Peer Review: How to be an effective peer reviewer	July 17, 2024	July 17, 2024
<b>Student Counseling Centre, University of Education, Lahore</b>		
2-Day Capacity Building Training/Workshop of Coordinators of Student Counseling Centre	Dec 7, 2023	Dec 8, 2023
<b>IEEE &amp; HEC Digital Library</b>		
Research Management with IEEE: Tips & Practices	May 11, 2022	May 11, 2022
Publishing your research & innovation with IEEE: Choices and Procedures	April 20, 2022	April 20, 2022
Power User in Locating Technical Resources: An in-depth dive with IEEE Xplore	March 9, 2022	March 9, 2022
From research to Publication: An overview on IEEE Publication Process	Feb 23, 2022	Feb 23, 2022
<b>Elsevier Researcher Academy &amp; Higher Education Commission, Pakistan</b>		
How researchers store, share and use data	Feb 21, 2022	Feb 21, 2022
Certificate of Excellence on completion of 4 modules in "Funding"	Feb 17, 2022	Feb 21, 2022
Certificate of Excellence on completion of 2 modules in "Finding the Right Journal"	Feb 13, 2022	Feb 14, 2022
Certificate of Excellence on completion of 7 modules in "Technical Writing Skills"	Feb 10, 2022	Feb 12, 2022
Certificate of Excellence on completion of 3 modules in "Book Writing"	Feb 8, 2022	Feb 10, 2022
Certificate of Excellence on completion of 9 modules in "Writing Skills"	Feb 3, 2022	Feb 8, 2022
Certificate of Excellence on completion of 4 modules in "Fundamentals of Manuscript Preparation"	Feb 3, 2022	Feb 6, 2022
Two-day workshop on "Promoting Research Excellence in Academics across Pakistan"	Feb 1, 2022	Feb 2, 2022
<b>ProQuest Education &amp; Higher Education Commission, Pakistan</b>		
ProQuest Dissertations and Theses - Overview and Training	March 8, 2022	March 8, 2022
Using RefWorks Writing Tools	Feb 8, 2022	Feb 8, 2022
Getting Started with RefWorks	Feb 1, 2022	Feb 1, 2022
The Art of Academic Honesty: Plagiarism unpacked	Jan 25, 2022	Jan 25, 2022
<b>Knowledge and Research Support Services (KRSS), University of Management and Technology, Lahore.</b>		
Thematic Analysis Using Advance Quirkos	Dec 18, 2021	Dec 18, 2021
<b>Qasim Ali Shah Foundation &amp; Punjab Higher Education Commission</b>		

Eight-day Workshop Capacity Building Program for Teaching Faculty of PHEC Institutions	February 29, 2020	July 25, 2020
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**Jointly conducted by Arcada UAS, Helsinki, Finland & University of Education, Lahore, Pakistan**

Innovative Pedagogical Techniques Inspiring Characteristics of Classroom 6C Model	December 15, 2019	December 15, 2019
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**Center for Learning and Teaching (CLT) and Office of Research, Innovation and Commercialization (ORIC), Forman Christian College (A Chartered University), Lahore, Pakistan**

And what the Books do not Teach!	July 23, 2019	July 23, 2019
Reporting Statistical Results	July 19, 2019	July 19, 2019
Grants and Proposal Writing	July 18, 2019	July 18, 2019
Using SPSS - Part 2	July 17, 2019	July 17, 2019
Using SPSS - Part 1	July 16, 2019	July 16, 2019
Statistical Methods for Research	July 08, 2019	July 08, 2019
Quantitative Research	July 04, 2019	July 04, 2019
Research Proposal and Writing in Social Sciences	June 28, 2019	June 28, 2019
Research Writing and Publishing in Humanities	June 27, 2019	June 27, 2019
Research Ethics and Digital Age	June 26, 2019	June 26, 2019
Engaging with the Text	June 25, 2019	June 25, 2019
Citations Manager	June 18, 2019	June 18, 2019
Advanced Search Techniques	June 17, 2019	June 17, 2019
Theories of Research: Epistemology	June 14, 2019	June 14, 2019

**Govt. In-Service Training College for the Teachers of Disabled, Children, Lahore, Pakistan**

Young Athletes Leaders Training Workshop 2017	2017	2017
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**OASIS School, Lahore, Pakistan**

5 days TEACCH Theory & Hands-on Training Workshop held at OASIS School for understanding TEACCH & Autism	November 14, 2016	November 18, 2016
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**Govt. In-Service Training College for the Teachers of Disabled, Children, Lahore, Pakistan**

Behaviour Modification Techniques of Cerebral Palsy, Autism & ADHD Child held at Teacher Training Institute for Special Education PAF Base Lahore	February 15, 2016	February 19, 2016
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Techniques to Design/Organize Training Courses	August 31, 2015	Aug 31, 2015
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#### RESEARCH/JOURNAL ARTICLES

<ul style="list-style-type: none"> <li>Aasma., Nawaz, G. and Jaleel, F. (2022). A Comparative Study on Communication Skills of Out of School and School going Children with Intellectual and Developmental Disabilities. <i>Journal of Business and Social Review in Emerging Economies</i>, 8 (2) 597-604.</li> </ul>
<ul style="list-style-type: none"> <li>Manzoor, A., Nawaz, G., &amp; Munir, H. (2022). Use of Differentiated Instructions for the Inclusion of All Learners: Insights from the Prospective Teachers in Pakistan. <i>Global Educational Studies Review</i>, VII(1), 280-290. <a href="https://doi.org/10.31703/gesr.2022(VII-1).28">https://doi.org/10.31703/gesr.2022(VII-1).28</a></li> </ul>
<ul style="list-style-type: none"> <li>Anwar, A. Nadeem, N. Nawaz, G., and Siddique, A. (2021). Socio-Economic Crisis of the mothers of Special Children During Covid-19: A Reflective Study. <i>Bulletin of Business and Economics</i>, 10(4), 22-27.</li> </ul>
<ul style="list-style-type: none"> <li>Noor, Q., Muhammad, I., Arif, Basit, A., Scholar, Ali, A., &amp; Nawaz, G. (2021). <i>Attitudes of prospective teachers toward the teaching profession in public universities</i></li> </ul>
<ul style="list-style-type: none"> <li>Asmaa Azeem, Shahnaila Tariq, Syeda Zahra Jafri, Zikra Faiz, Gulfam Nawaz. (2021). Pakistani Electronic Media and its Contribution in Engendering Social Exclusion for the Persons with Disabilities. <i>Multicultural education</i>, 7(11), 391. <a href="https://doi.org/10.5281/zenodo.5719741">https://doi.org/10.5281/zenodo.5719741</a></li> </ul>

#### THESES SUPERVISION

No. of Theses	Program	Semester/Year
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08	B. Ed. (Hons) Special Education	Fall 2023
06	B. Ed. (Hons) Special Education	Fall 2022
08	MA Special Education	Spring 2022
08	B. Ed. (Hons) Special Education	Fall 2021
08	B. Ed. (Hons) Special Education	Spring 2021
05	B. Ed. Secondary (1.5 Years)	Fall 2020
03	B. Ed. (Hons)	Fall 2020
08	B. Ed. Secondary (1.5 Years)	Fall 2019
06	B. Ed. (Hons)	Spring 2019

#### THESES VIVAS TAKEN

No. of Theses	Program	Year
10	B.Ed. (Hons) Special Education	2022
15	B.Ed. (Hons) Special Education	2021

#### EXPERIENCE RELATING TO THE COMPETITIVE EXAMINATIONS (CE)-CSS/PMS

Examination	No. of Attempts	Written	Interview	Merit No./Final Allocation
CSS-2011	1 <sup>st</sup>	Qualified	Qualified	653 <sup>rd</sup> /No
CSS-2012	2 <sup>nd</sup>	Not qualified	--	--
CSS-2013	3 <sup>rd</sup>	Not qualified	--	--
PMS-2011	1 <sup>st</sup>	Not qualified	--	--
PMS-2020	2 <sup>nd</sup>	Qualified	Couldn't appear in the interview- Age relaxation issue- the PPSC declared me an overage candidate.	

#### SUBJECTS PREPARED DURING CSS/PMS EXAMS

Exam-Year	Compulsory Subjects (600 Marks)	Optional Subjects (600 Marks)
CSS-2011	i. English Essay ii. English (Precis and Composition) iii. Everyday Science	Sociology, Journalism, Islamic History and Culture, Muslim Law and Jurisprudence, and Punjabi
CSS-2012	iv. Current Affairs v. Pakistan Affairs vi. Islamic Studies	Islamic History and Culture, Muslim Law and Jurisprudence, Punjabi, and Arabic
CSS-2013		Islamic History and Culture, Sociology, Punjabi, and Arabic
PMS-2011	i. English Essay ii. English (Precis, Comprehension & Translation) iii. Urdu (Essay, Precis, Comprehension & Translation)	i. Public Administration ii. Social Work iii. Punjabi
PMS-2020	iv. Islamic Studies v. Pakistan Studies vi. General Knowledge	

#### REFERENCES

*Director, Division of Education, University of Education, Lahore*

**Prof. Dr. Ayaz Muhammad Khan**

Professor of Education

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*Chairperson, Department of Special Education, DoE, University of Education, Lahore*

**Dr. Zahida Parveen**

Associate Professor (Special Education)

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\*\* Mentally Challenged Children (MCC), an indigenous term used officially by Govt. of the Punjab, Pakistan, refers to a broad category of children with special needs. This category consists of intellectual disability, autism spectrum disorder, attention deficit hyperactivity disorder, specific learning disorder and motor disorders. All these disorders can be grouped together because of the following common characteristics: i) onset in the developmental period (before the child enters the grade school) ii) characterized by the developmental deficits.